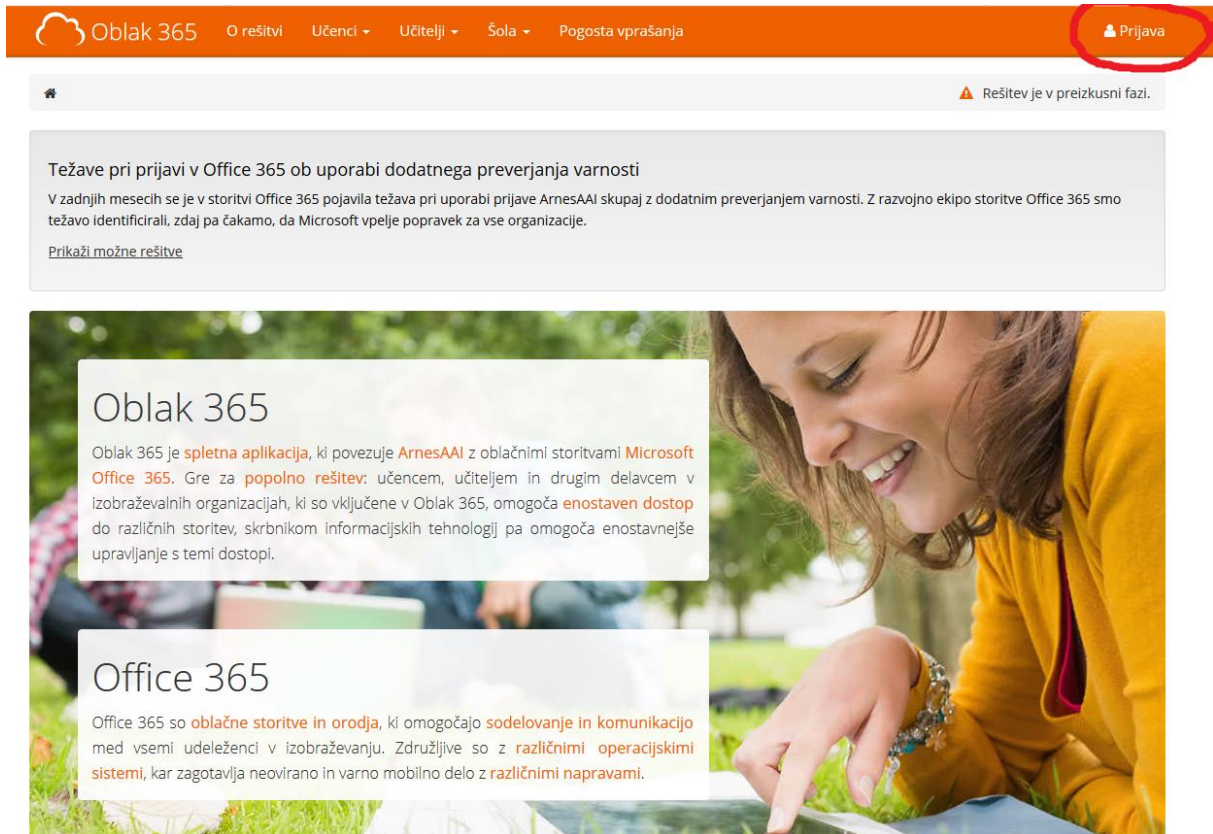


## 1. Korak

Na spodnjem linku, se najprej prijavite v Oblak 365 z vam že znanimi AAI podatki, istimi, ki jih uporabljate za spletne učilnice (primer: [janezn@gfp.si](mailto:janezn@gfp.si)). Prijava **desno zgoraj**

<https://o365.arnes.si/>

Ko to opravite, se vam je ustvaril račun za uporabo Office 365 in Oblak lahko zapustite.

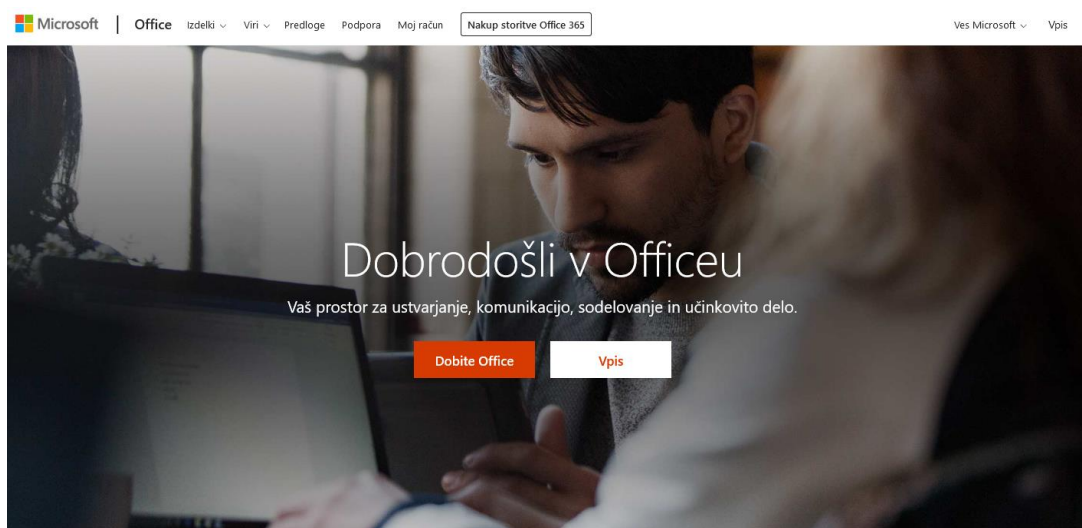


The screenshot shows the top navigation bar of the O365 portal. The 'Prijava' (Login) button is circled in red. Below the navigation bar, there is a notification: 'Rešitev je v preizkusni fazi.' (Solution is in test phase). A message box explains a login issue: 'Težave pri prijavi v Office 365 ob uporabi dodatnega preverjanja varnosti' (Problems with login in Office 365 with additional security checks). It states that in recent months, a login issue for ArnesAAI users has occurred, and the development team is working on a fix. A link 'Prikaži možne rešitve' (Show possible solutions) is provided. Below the message, there are two informational cards: 'Oblak 365' (Cloud 365) and 'Office 365'. The 'Oblak 365' card describes it as a web application connecting ArnesAAI to Microsoft Office 365 services, mentioning a 'popolno rešitev' (full solution) for users and 'enostaven dostop' (easy access) to various services. The 'Office 365' card describes it as cloud services and tools enabling collaboration and communication, mentioning 'različni operacijski sistemi' (different operating systems) and 'različni naprave' (different devices).

## 2. Korak

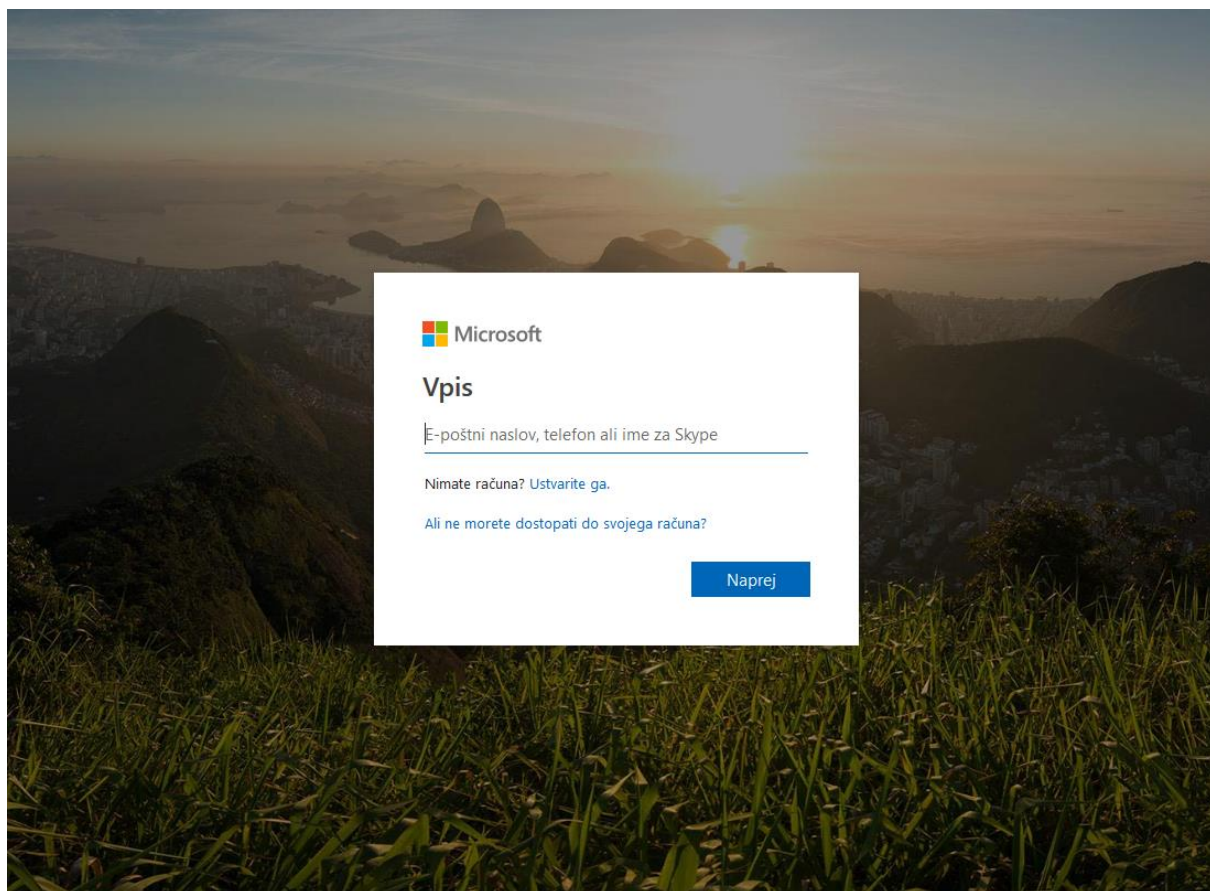
Na tem linku vstopite v Office 365

<https://www.office.com/> in kliknete »vpis«

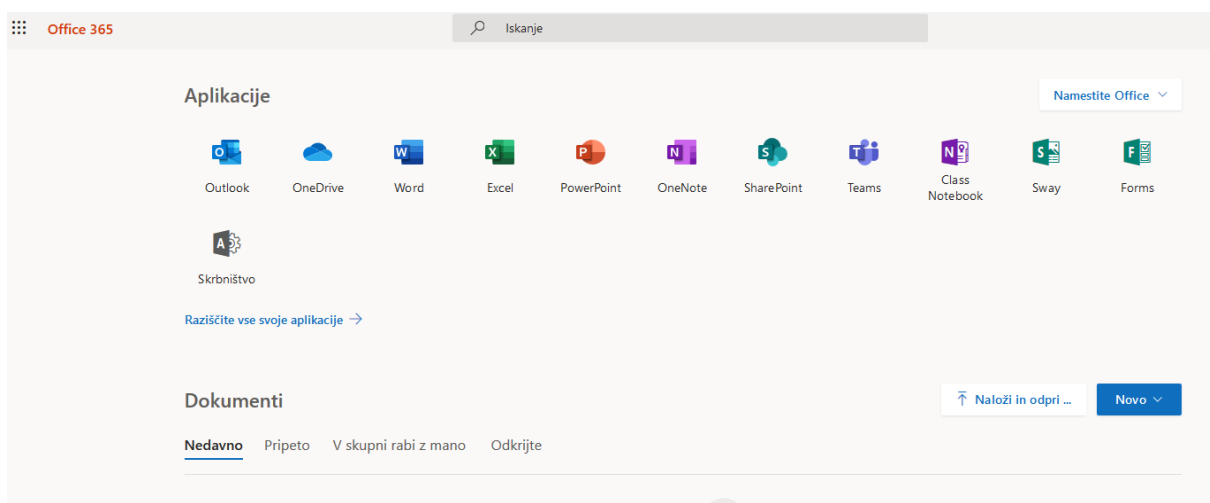


The screenshot shows the Microsoft Office website. The navigation bar includes 'Microsoft', 'Office', 'Izdelki', 'Viri', 'Predloge', 'Podpora', 'Moj račun', and 'Nakup storitve Office 365'. The main content area features a large image of a man working on a laptop. The text reads: 'Dobrodošli v Officeu' (Welcome to Office) and 'Vaš prostor za ustvarjanje, komunikacijo, sodelovanje in učinkovito delo.' (Your space for creating, communication, collaboration, and effective work). There are two buttons: 'Dobite Office' (Get Office) and 'Vpis' (Sign up).

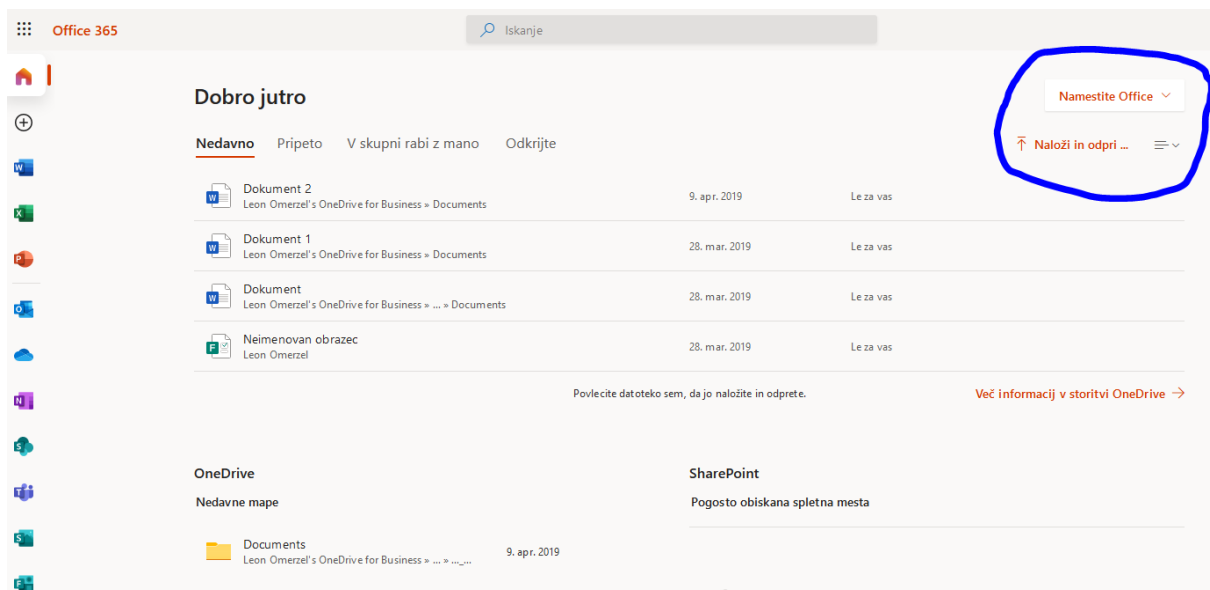
Odpre se vam polje za vpis. Vnesete vaše AAI uporabniško ime (primer: [janezn@gfp.si](mailto:janezn@gfp.si)) in kliknete »Naprej«



Preusmeri vas ponovno na vam že dobro znano AAI prijavo (ista kot za spletne učilnice) in po prijavi ste v portalu o365 in lahko pričnete uporabljati Office produkte, ki so vam na voljo.



Ko ste enkrat v o365, si lahko Office namestite na svoj računalnik in boste po tem lahko uporabljali Office tudi, kadar niste priključeni na internet.



The screenshot displays the Office 365 web interface. At the top left, the text 'Office 365' is visible. A search bar contains the word 'Iskanje'. On the left side, there is a vertical navigation menu with icons for Home, Add, Word, Excel, PowerPoint, Outlook, OneDrive, Teams, and SharePoint. The main content area is titled 'Dobro jutro' and features a 'Nedavno' (Recent) tab. Below this, a list of recent documents is shown, including 'Dokument 2', 'Dokument 1', 'Dokument', and 'Neimenovan obrazec'. A message at the bottom of the list reads 'Povlecite datoteko sem, da jo naložite in odprete.' with a link 'Več informacij v storitvi OneDrive'. Below the list, there are sections for 'OneDrive' (Nedavne mape) and 'SharePoint' (Pogosto obiskana spletna mesta). In the top right corner, a button labeled 'Namestite Office' with a dropdown arrow is circled in blue. Below it, there is a link 'Naloži in odpri ...' with a dropdown arrow.